

Jefferson Elementary School PTA
May 31, 2022, 9:30 am
Meeting Minutes

Attendees:

Jenny Elder, President
Katie Jones, 1st Vice President
Brett Bielewicz, 2nd Vice President
Amanda Rost, Treasurer
Nicole Lust, Corresponding Secretary
Tracy Young, Historian

Additional Members:

Emily Meyers
Elizabeth Smith
Ralph Elder
Kara Barton

I. Call to Order

President Jenny Elder called the meeting to order at 9:41 AM and welcomed all members in attendance.

II. Executive Committee Reports

a. President's report – Jenny Elder

Mrs. Elder reported that Teacher Appreciation Friday's this month have successfully culminated with a staff luncheon. Teachers' Wish Lists have been fulfilled with more than 180 items ordered for JES classrooms totaling more than \$4,000. Mrs. Elder reported that memory bricks have been delivered to the school and the Class of 2029 Bench has been installed. Nicole Lust is to order a plaque for the bench. As a reminder, Nova Trivelli won our school History Bee, won in Pittsburgh at regionals and will advance to the National History Bee finals in Orlando, FL this summer. The board previously voted to pay Nova's registration fee to the National History Bee. The outdoor garden has been delayed but will be up and growing soon. Mrs. Elder concluded by thanking Amanda Rost and Bailey Tata for their hard work on our Jefferson Elementary School yearbook. She also continued by thanking all board members for their time and hard work this school year.

b. 1st Vice President's Report – Katie Jones

Katie Jones had nothing new to report.

c. 2nd Vice President's Report – Brett Bielewicz

Mr. B reported that he met with Ginny Chambers (incoming PTA President) during the past week to review the 2022-2023 calendar (approved). Their goal

was to have one larger event per month. Future PTA meetings will be on Thursdays... to alternate evening and daytime.

d. Treasurer's report – Amanda Rost

Mrs. Rost presented the April 2022 treasurer's report. [Click here for report.](#)

e. Recording Secretary – Anne Clarke

Mrs. Clarke was not in attendance at this meeting. Nicole Lust announced that the minutes from the April 19th, 2022, board meeting were distributed to all members via email on May 30th, 2022. She asked for a motion to approve these minutes. Tracy Young motioned to approve. Katie Jones seconded the motion. The motion passed.

f. Corresponding Secretary's – Nicole Lust

Mrs. Lust stated that she had nothing to report.

g. Historian's report – Tracy Young

Mrs. Young reported that the deadline to submit money for staff appreciation has been extended through today, May 31st. In addition, she reported that Homeroom coordinators for next year will be recruited in August, immediately following the publication of class lists.

III. Standing Committee Reports

a. Membership – Elizabeth Smith

Mrs. Smith reported our final membership update with 155 total members, 124 family, and 31 individual members.

b. Fifth Grade Farewell – Nicole Lust and Erin Appelt

Mrs. Lust reported the following: Pretzel sales concluded on Wednesday, May 25th. Spring service project went well with about 32 out of 49 children attending. We were able to pack over 100 bagged lunches (over 200 sandwiches) for light of life mission. In addition, several left-over items were donated to the mission. Thank you to Jill Kushnir and Julie Hall for leading this service project. Clap out is scheduled for 6/2 at 11:45. Thank you to Joanna Darakos and Bettie Kassab for leading this initiative. Pool party scheduled for 6/2 from 1-3 PM. Cinch bags were recently stuffed with memory books to be distributed to all 5th graders at the pool party.

c. Teacher Appreciation Month – Nicole Lust and Anne Clarke

Mrs. Lust reported that teacher appreciation month has come to an end. The month was focused on appreciation Fridays to include the following:

- 5/6 – Children brought in flowers/plants for their teachers and a staff room breakfast of Danish and coffee was served.

- 5/13 – 20 volunteers baked cookies for a take home cookie bar.
- 5/20 – Children wrote letters/emails of gratitude to their teachers.
- 5/27 – Teachers were treated to taco bar lunch from Totopo. Totopo donated roughly \$150 in food. Nicole Lust to write a thank you on behalf of the PTA.

d. Yearbook – Amanda Rost

Mrs. Rost reported that yearbooks are in and will be distributed tomorrow, June 1st.

e. Field Day – Katie Jones

Mrs. Jones reported that all volunteers have been notified and are ready to go today for a beautiful field day. Following this meeting set up begins for Field Day. We have an estimated 40 parents coming today to help with 10 stations, popsicles, and the Staff vs 5th grade basketball game.

IV. Other Business

a. Audit Committee

Mrs. Elder announced the audit committee for 2021-2022 to include Katilin Roth, Kara Barton, and Ginny Chambers. Elizabeth Smith moved to approve this committee. Tracy Young seconded the motion. Committee Approved.

b. Vote on By-Laws

Mrs. Elder thanked the committee for their hard work in meeting to get this task completed. The committee members were Anne Clarke, Katie Jones, Kristen Misutka, Emily Myers, and Jenny Elder. The updated by-laws with a separate document showing changes were distributed to the General Membership for review on May 1st where they sat for 30 days. She noted that the bylaws need to be updated every 5 years. Amanda Rost motioned to adopt the bylaws. Elizabeth Smith seconded the motion. All in favor, no one opposed. The updated bylaws were approved.

c. Vote on standing committee rules

The standing rules needed to be updated to reflect new article and section numbers in the bylaws that just passed. The standing rules were read at the meeting. Katie Jones motioned to approve the standing rules update. Emily Meyers seconded the motion to approve. All in favor, no one opposed – the new standing rules were adopted.

V. Adjournment

Mrs. Elder adjourned the meeting at 10:30 AM. Next meeting is scheduled for the Fall of 2022 – TBD.

