

Jefferson Elementary School PTA
October 17, 2018 Meeting Minutes

Attendees:

Kristin Archbold, President

Marisa Hupe, First Vice President

Sarah Shaw, Second Vice President

Melissa Maher, Recording Secretary

Mary Crowley, Historian

Julie Perricelli

Jemma Premus

Jean Thomas

I. Call to Order

President Kristin Archbold called the meeting to order at 9:31AM and welcomed all members in attendance.

II. Executive Committee Reports

- A. Mrs. Archbold started the meeting by highlighting and thanking the chairs of the many events that have already taken place this year.

Box Tops Drive – Anni Curren; successful end to the Box Tops Drive with \$140.00 in proceeds.

Read-A-Thon – Melissa Maher and Christine Neavin

Book Fair- Jahna Steiner; taking place this week and going well. The gym is set-up and looking great for the Fair.

Walk to School Week- Jean Thomas chaired this annual event again this year.

Homeroom Coordination- Jemma Premus.

Mrs. Archbold concluded by expressing thanks for the continued support of Principal, Dr. Shaw and the custodial staff.

- B. 1st Vice President Marisa Hupe reported 5th grade spirit wear fundraiser had orders totalling \$5,598 of which \$1,119.60 is profit. The goal was to raise approximately \$1,000 so the goal was exceeded and it was a successful fundraiser for the 5th grade farewell activities.

C. 2nd Vice President Sarah Shaw reported the district made a 1 million dollar investment in safety and security for improvements around the building. Also, she reminded everyone about the community meeting with Dr. Steinhauer on October 24.

Dr. Shaw also commented that Read-A-Thon is going great. The kids are having fun and that this year's costume is her personal favorite.

D. Kristin Archbold reported on behalf of Treasurer Rachel Golden.

Paid families 136 = \$2,720; Paid faculty 14 = \$210; above where we were last year
-Donations are at \$1,040

-The 2017-2018 audit was completed, voted through at the last meeting and a copy of the report sent to state PTA. The audit binder has been returned to the local council Treasurer.

-We have sent in our State PTA dues for our paid members- 136 families and 14 staff.

-We have paid our local dues to the local council Treasurer in the same amount.

- Birthday books from Mrs. Auslander went well and she has \$1,212 to use to purchase books throughout the year.

-Teacher reimbursements, Fifth Grade Farewell donations, pretzel sales, and book fair are all underway and reports will be coming at the next few meetings.

E. Recording Secretary Melissa Maher distributed the minutes from the September 26, 2018 PTA meeting. Mary Crowley motioned to approve the minutes and Jemma Premus seconded the motion. The motion passed. The minutes will be posted on the JES PTA website.

F. Historian Mary Crowley will be sending a link to the committee report template for everyone that already has had events this year and the link will also be on the PTA website.

G. Corresponding Secretary Karen Wolling was unable to attend however Dr. Shaw noted that after each PTA meeting she is giving an update to the teachers at their monthly union meeting on what was discussed.

Mrs. Wolling has also volunteered to chair the Spring Spring Spirit Wear sale.

III. Standing Committee Reports

- A. Mrs. Archbold reported on Membership.
Currently- 137 families, 15 staff and faculty (2 joined as families).
28 additional families that confirmed their information in the directory but have not joined as members. Next step is to reach out to those people.
We are at a much higher rate of membership than we were the previous year.
174 year books sold have been sold. The store will remain open, and a reminder will be sent as Dr. Shaw had questions from parents.
- B. Homeroom Parent Coordinators- Chair Jemma Premus reported that all meetings have been done and coordinators are reaching out to their parents about Halloween party meetings. Parents will arrive for party set-up at 2:30. Bingo baskets are next.
- C. Walk to School Week- Chair Jean Thomas reported that 417 kids walked to school, roughly 100 per day. There was lower participation on the day it rained. Kids enjoyed the bracelets. Boys would like some coins instead of a bracelet. Had some new volunteers. One parent volunteered every day.
- D. Reflections – Chair Megan Zadecky was not present. Mrs. Archbold indicated that the deadline is November 9th. No entries have been received yet but that's not unusual. A comment was made that a link to a video on the PTA Website describing the contest might be helpful to send out. Also, it was suggested that we could display past projects for the children to view examples.
- E. Odyssey of the Mind- Chair Naomi Tannenbaum was not present. Mrs. Archbold reiterated that the PTA budgeted to pay for school to register and for them to go to state. Deadline is the 19th.
- F. Book Fair- Chair Jahna Steiner was not present. Mrs. Archbold reported that the Book Fair is under way. They had many volunteers and have done an amazing job decorating the gym for the fair. Book talks took place at the beginning of the week and Homeroom coordinators helped with getting volunteers to do those talks.
- G. Read A Thon- Chairs Melissa Maher and Christine Neavin. Mrs. Maher was present and reported that the week was going well. The bulletin board to track minutes was up and kids are having fun monitoring how many minutes their class is reading.

We are giving out thirteen prizes at the end which will be randomly chosen from the minute tickets received for those prizes.

The Read Aloud event last night was a success. Everyone had fun and the weather cooperated. Next year we will purchase more cookies and make more hot chocolate, as we ran out.

Thanks goes out to Mrs. Wick, Mrs. Davis, Mrs. Auslander, Mrs. Forrest, Mrs. Holloway, and Mrs. Salvador for being guest readers and also to Dr. Shaw for attending (in costume!). Also, thanks to the 5th grade guest readers for volunteering their time.

We wrap up on Friday, October 19th and basket/prize winners will be announced at an assembly on Wednesday, October 24. Awards will also be given to the reader with the most minutes in each class at that time.

- H. Bingo Night Chair Wendy Clougherty was not able to be present. Mrs. Archbold reported that Mr. Shaw is once again calling bingo.

Mrs. Neavin and Mrs. Baer are in charge of the chili cook off and tasting.

Julie Perricelli is taking over the gift baskets (themed baskets and teacher experiences). The themes are staying the same as kids look forward to those baskets. A class bingo basket coordinator job will be added to the homeroom coordinator form for next year. BINGO is scheduled for Friday, November 2nd in middle school gym.

- I. Fifth Grade Farewell chair Tamara Grant was unable to be present but she submitted the following report:

T-shirts were ordered and received before Lutherlyn field trip and came within budget.

The Lutherlyn field trip was a success- Good weather, team building

Parent meeting was conducted on Oct 2nd in the library.

Information was sent home to parents the week of 10/8.

Pretzel sales begin today- Mrs. Kara Quigley is in charge and they have a profit of \$1280 thus far.

The opportunity to volunteer for the Read Aloud was the first service component.

- J. Square One Art Fundraiser chairs Kristin Archbold and Marisa Hupe reported that this is a fundraiser where children make art at school and receive free stickers from Square One. Additional items can be ordered from Square One which is the component that JES receives a profit from. All artwork is returned to students. Packets will go home on 11/5. Delivery will be on 12/10.

- K. Holiday Shoppe Chairs Stephanie Schulte-Albert and Marisa Hupe are just getting started to pull together this fun event that the children always look forward to. Forms should be here soon. Stephanie and Marisa will be transitioning their positions as chairs to Alia ? next year.

IV. Other Business

- A. The Veterans Day Breakfast will take place on Monday, November 12.

V. Adjournment

Mrs. Archbold adjourned the meeting at 10:10 AM, Next meeting November 14th at 7:00 PM.