

Jefferson Elementary School PTA
March 27, 2018 Meeting Minutes

Attendees:

Christine Neavin, President
Kristin Archbold, First Vice President
Sarah Shaw, Second Vice President
Rachel Golden, Treasurer
Mary Crowley, Recording Secretary
Jean Thomas
Mindy Ranney

I. Call to Order

President Christine Neavin called the meeting to order at 9:30 AM and welcomed all members in attendance. She expressed appreciation to Dr. Shaw and the members present for their flexibility in attending the meeting, which was rescheduled due to a snow day on the original meeting date.

II. Executive Committee Reports

- A. Mrs. Neavin expressed thanks to Mandy McGeachy for organizing a gardening activity day, complete with lesson plans for each grade level. Ms. McGeachy still plans to do lessons for Kindergarten and 5th Grade students.

Mrs. Neavin thanked Mrs. Kasperzak for her work on this year's JES Art Night. Please see Art Night Standing Committee Report below.

Mrs. Neavin expressed her thanks to the following businesses, who donated for Breakfast With Someone Special:

Giant Eagle - \$25
Starbucks - Coffee
Bruegger's Bagels - 2 dozen bagels

Mrs. Neavin announced that a Community Safety Meeting will take place, at the Mount Lebanon Public Safety Building, on April 24, 2018 at 7:00 PM. This information will be added to the next edition of the Declaration.

Mrs. Neavin reported on the progress “Keri’s Outdoor Classroom” in honor and memory of Keri Midgley. The tables for the classroom are set to arrive on March 28, 2018. The dedication ceremony is set for May 3rd at 4:00 PM. Students, from Mrs. Midgley’s first class through her last, will read a poem. Lemonade and cookies will be served.

Mrs. Neavin proceeded to announce the slate of Executive Board officers for the 2018-2019 School year. Please see the Standing Committee Report below.

- B. 1st Vice President Kristin Archbold reported that she and Mrs. Golden are moving to an all online system, called “My School Anywhere”, for membership, newsletters and volunteer management. This new system should facilitate easier membership drives. Members will be permitted to submit payment for dues electronically. Mrs. Archbold believes this system will eliminate many problems.
- C. 2nd Vice President Sarah Shaw reported that the Safety Drill on Friday March 22, 2018 went smoothly. All classrooms focused on identifying their two best exits and pointing out landmarks in the area that represent “safe places” to go. Dr. Shaw asked a University of Pittsburgh professor for assistance in providing a matrix of developmentally appropriate language to use with students during drills. Dr. Shaw stated that the students and teachers did a great job and that she had good feedback about the drill. No anxiety among students was reported.

Dr. Shaw reminded members that PSSAs begin at JES on April 9, 2018. Dr. Shaw stated that students may bring mints for use during the tests, and healthy, nut-free, snacks for after testing.

Dr. Shaw announced that Remake Learning Days will take place in all Elementary Matt’s Maker Spaces on May 22, 2018, from 7:00 - 8:00 PM. She also announced that JES Open House will take place on May 23, 2018.

Dr. Shaw reported that the last day of school for the district will be determined at the April Mount Lebanon School Board Meeting.

Treasurer Rachel Golden reported the following:

Membership

Dues collected from parents - \$2560
Dues collected from teachers - \$450
Donations collected - \$3100
Total memberships/donations - \$6110

Keri's Classroom

Total contributions to the Keri Midgely Memorial - \$3224

5th Grade Farewell

\$300 was made from the March Madness Fundraiser.

Amazon Rewards

Rewards were down for February, from February last year. A survey will be conducted to determine whether it would be beneficial to switch to Amazon file for the next school year. Mrs. Golden and Mrs. Archbold will investigate to determine if it is possible to tie the Amazon programs in with "My School Anywhere".

- D. Recording Secretary Mary Crowley distributed minutes from the February 21, 2018, JES PTA meeting. Mrs. Neavin made a motion that these minutes be approved. Mrs. Archbold seconded this motion and the motion passed. The minutes will be posted on the PTA website.
- E. Historian Marissa Hupe was not present. Mrs. Neavin reported that she will send an email with Committee Chair report and expense reimbursement report attached to all Committee Chairs for whom reports are outstanding.
- F. Corresponding Secretary Karen Wolling was not present. No report was given.

III. Standing Committee Reports

- A. Mrs. Neavin reported on behalf of the PTA Executive Board Nominating Committee. The committee is comprised of Kara Quigley, Susan Anstandig and Alia Scherr. The committee received many nominations. The following slate has been proposed for the 2018-2019 school year:

For the office of President, the committee named Kristin Archbold to serve for the 2018-2019 school year. Mrs. Neavin asked for objections or additional nominations from the floor. Hearing none, Mrs. Neavin announced that the nominations were closed.

For the office of First Vice President, the committee named Marisa Hupe to

serve for the 2018-2019 school year. Mrs. Neavin asked for objections or additional nominations from the floor. Hearing none, Mrs. Neavin announced that the nominations were closed.

The office of Second Vice President is occupied, by convention, by the Principal of JES, Sarah Shaw.

For the office of Treasurer, Rachel Golden will be serving the second year of her two year term in the 2018-2019 school year. Re-nomination is not required.

For the office of Recording Secretary, the committee named Melissa Maher to serve for the 2018-2019 school year. Mrs. Neavin asked for objections or additional nominations from the floor. Hearing none, Mrs. Neavin announced that the nominations were closed.

For the office of Historian, the committee named Mary Crowley to serve for the 2018-2019 school year. Mrs. Neavin asked for objections or additional nominations from the floor. Hearing none, Mrs. Neavin announced that the nominations were closed.

For the office of Corresponding Secretary, the committee named Karen Wolling to serve for the 2018-2019 school year. Mrs. Neavin asked for objections or additional nominations from the floor. Hearing none, Mrs. Neavin announced that the nominations were closed.

Voting on this, uncontested, slate will take place at the next PTA Meeting, on April 25, 2018.

- B. Mrs. Neavin and Mrs. Archbold reported on Membership for Jean Thomas, who had to depart the meeting prior to giving her report. A final push for membership will take place in April, and a final version of the directory will be published in early May.
- C. Mrs. Neavin reported on Reflections, for Chair Megan Zedecky, who was not present. The program has concluded for the year. Mrs. Zedecky will display student projects on the bulletin board by the auditorium and will give awards to the participating students.

- D. Mrs. Neavin reported on Art Night. Mrs. Neavin thanked Mrs. Kasperzak for her work on this year's JES Art Night. There was a seamless transition as she took over from Ms. Switzer, who is on maternity leave. Four stations offered fun art projects for students to participate in. Framed art sales, as a fundraiser, will return at the 2018-2019 Art Night.
- E. Mrs. Neavin reported on Teacher Appreciation Week for Chairperson Carrie Conboy, who was not present. This celebration will take place from May 7 - May 11, 2018. Mrs. Conboy has decided on a superhero theme, inspired by the Mr. Roger's Quote "Anyone who does anything for a child is a superhero to me". The teacher luncheon will take place on May 10th in the JES Library and breakfast will be served on May 11th in the faculty lounge.
- F. Ms. Neavin reported on Field Day for Chairperson Jackie Goslin. Field Day is scheduled for May 18, 2018. The theme of this year's event will be "Going Green in 2018". Jackie is still in need of more volunteers to run field day efficiently. Mrs. Goslin will be asking for contributions of items to repurpose for some of the games.
- G. Mrs. Neavin reported on Fifth Grade Farewell. The Light of Life personal care kit service project collection was a success. 5th graders will assemble and deliver the kits in May.
- H. Mrs. Neavin reported on Fun Fair. It is scheduled for May 31st. There is currently no Fun Fair Chairperson. Mrs. Neavin is planning the event with Alia Scherr, who has agreed to take over chairmanship of this event for next year.
- I. Mary Crowley reported on Super Science Day. The days scheduled for Super Science Days and the Science Fair are June 5-7, 2018. Dr. Ilhem Faiza Hakem has agreed to help with the Science Fair portion of this event. Mrs. Crowley will meet with Dr. Hakem in April.
- J. Juvenile Protection Chair Jean Thomas was not present to report. Other members were not aware of any new issues.

V. Adjournment

Mrs. Neavin made a motion to adjourn the meeting at 10:20 AM. There is a date change for the next meeting, due to the requirement that the slate of officers sit for 30 days. The next meeting will, therefore, take place on April 25, 2018 at 7:00 PM, at JES.