

Jefferson Elementary School PTA
March 20, 2019 Meeting Minutes

Attendees:

Kristin Archbold, President
Marisa Hupe, First Vice President
Sarah Shaw, Second Vice President
Melissa Maher, Recording Secretary
Karen Wolling, Corresponding Secretary
Mary Crowley, Historian
Lynn Erkskine
Jill Kushnir
Christine Neavin
Jemma Premus
Mindy Rainey
Amanda Rost
Jean Thomas

I. Call to Order

President Kristin Archbold called the meeting to order at 9:35AM and welcomed all members in attendance.

II. Executive Committee Reports

- A. Mrs. Archbold started the meeting by highlighting and thanking those parents that chaired and assisted with the many events at JES in the past month.

Thank you to Christine Neavin for volunteering to run a third "Birdhouse Magic" lunch club session due to the overwhelming popularity of this club.

A special thank you to Breakfast with Someone Special Chair Kara Quigley and all the volunteers who made this a special morning for the students. 400 plates were purchased and all were used at this event; demonstrating the breakfast was very well attended. The annual activity came in under budget, due in part to some generous sponsors- Starbucks and Bruegger's Bagels.

Please remember that JES is participating in the SHIM Sack Hunger campaign this week and to bring jars of pasta sauce in for this effort.

Thank you to Nicole Lust for organizing a meal train for a fifth grade student's family who recently lost a parent.

At the last PTA district council meeting a resolution was passed to ask the school board to pass a resolution to add and more school counselors in the various schools. Mrs. Archbold read resolution to the group.

A separate communication will be sent to all PTA members in the form of an email blast with the council resolution attached for JES PTA members' consideration.

The administration has already submitted a proposal to the School Board that would increase the number of counselors available at each elementary school.

The Mt. Lebanon School District website is being updated over the summer which will make it more readable on your cell phone.

- B. 1st Vice President Marisa Hupe had no report at the time of the meeting.
- C. 2nd Vice President Sarah Shaw reported that the students attended a musical presentation yesterday that was enjoyed by all. Additionally, Dr. Shaw indicated that JES has one more activity to do for the "Great Kindness Challenge".
- D. Kristin Archbold reported on behalf of Treasurer Rachel Golden.

Everything is going along well. There have been no fundraising activities since last month's PTA meeting but box tops, Amazon rewards and Giant Eagle apples for students are all continuing to roll in.

On the disbursement side, we are fulfilling teacher's \$100 budget for classroom extras on an ongoing basis.

The Fifth Grade Farewell budget is as follows:

Kona ice \$165

Spirit wear \$1,136.20

Donations \$446

Pretzel sales \$2,755.25 - pretzel expense of (\$968.25) = net \$1,787
but includes presales

Pool party (\$450)

Linsly (\$1,141.20)

T- shirts (\$918.50)

As of this meeting Fifth Grade Farewell has \$1,565.89, but includes presale of pretzels.

- E. Recording Secretary Melissa Maher distributed the minutes from the February PTA meeting. Mary Crowley motioned to approve the minutes, Karen Wolling seconded. The motion passed. The minutes will be posted on the JES PTA website.
- F. Historian Mary Crowley reported that she sent out requests for committee reports and is in the process of following up for those that have not been received yet. Kara Quigley, Breakfast with Someone Special chair submitted her report.
- G. Corresponding Secretary Karen Wolling had nothing to report at the time.

III. Standing Committee Reports

- A. Mrs. Archbold reported on Membership.
Stable at 145 families.
Added 3 faculty members since last meeting.
171 members- goal 150

- B. Field Day- Mindy Rainey reported she met with Jackie Goslin, the former chair of this event to discuss planning for this year. Mrs. Rainey will be sending out a request for volunteers. Approximately 50 are needed for the event to run well. The date is Friday, May 17th from 12:45-3:30. The rain date is May 31st.

Mrs. Rainey met with Mr. Walker, the JES gym teacher, to discuss the event and what materials he was able to provide. The theme is "Animal Superpowers". There will be 14 stations; 8-9 stations will be repeated from last year. Some social/emotional team-building games- Kangaroo hopping game, potato sack, bunny hop- have supplies. Everyone's favorite – water relay. Additionally, there will be freeze dance, balance beams, scooter races, hot foot... 1/2 games have been figured out.

Mrs. Ramachandran is co-chairing.

- C. 5th grade farewell- Kara Quigley and Tamara Grant submitted the following report.
March madness – this Friday is Favorite Sports Team day. Details about spring service project TBD. Clap out will be on June 12 at 12:00.
- D. Nominating Committee- Chair Christine Neavin thanked Rachel Golden (Treasurer) and Mary Cowley (Historian) for their service and announced the slate for the 2019-2020 school year, noting that the President must have served on the board for at least one year to be nominated.

The JES PTA Board slate for 2019-2020 is as follows:

President- Kristin Archbold

1st Vice President- Marisa Hupe

2nd Vice President- Dr. Sarah Shaw (always the Principal)

Treasurer- Amanda Rost

Recording Secretary- Melissa Maher

Corresponding Secretary- Karen Wolling (always a faculty/staff member)

Historian- Jill Kushnir

Thank you to everyone for accepting their nomination. The slate will sit for 30 days and will be voted on at the April 23rd PTA meeting at 7:00PM.

Mrs. Archbold thanked Mrs. Neavin for running the nominating committee.

- E. Odyssey of the Mind- Jefferson Elementary has two teams going to state for Odyssey of the Mind. PTA is funding both teams with \$75 toward the cost of the trip.
- F. Reflections- two children advanced to State. One student placed at state- Victor Shen received a 4th place award. Reflections is run at the council level- if anyone is interested in running/chairing please let us know.
- G. Super Science Days and Science Fair- Chair Mary Crowley reported that the event will take place on June 4 and 5th. The Science Fair will be the evening of the 5th. Students involved in STEM at high school will be volunteer judges. Experiments are being considered for the fair and will be finalized as the date approaches.
- H. Talent Show- Chair Marisa Hupe reported that rehearsals are Monday, Wednesday and Friday. She has plenty of volunteers – parents and high school students. Jemma Premus is preparing the bulletin boards, and artwork submissions are due on Friday. Headshots are on one bulletin board. The show will be Livestreamed, and the children will be able to watch the show on the District YouTube channel. Additionally, there will be TVs in the waiting rooms during the performance so the children can watch their friends- these accommodations are being made this year as a in-school talent show is not taking place.
- I. Yearbook – Chair Amanda Rost reported that there will be a “last call” for yearbook orders in the upcoming Declaration. There was a suggestion made to explain how to check My School Anywhere to check if you ordered one. Mrs. Rost said everything will be done and formatted before Field Day and then she will submit to the company for printing the Monday after.

- J. Homeroom coordinator- Jemma Premus reported that she has a form that teachers can fill out indicating their favorite things which might be helpful for teacher appreciation and teacher gifts. They will be kept in the office in a binder. She is in the process of planning Teacher Appreciation Week which will be May 6-10.

IV. Other Business

- A. Budget planning for the 2019-2020 school year has begun.
- B. Voting for the 2019-2020 PTA Board will take place at the next meeting. The officer installation breakfast and training will be on April 24th so we need to move PTA meeting to the day before.

V. Adjournment

Mrs. Archbold adjourned the meeting at 10.40AM. Next meeting is April 23rd at 7:30PM.