

Jefferson Elementary School PTA
January 24, 2018 Meeting Minutes

Attendees:

Christine Neavin, President
Kristin Archbold, First Vice President
Sarah Shaw, Second Vice President
Rachel Golden, Treasurer
Mary Crowley, Recording Secretary
Valerie Baer
Lynn Erskine
Mindy Ranney
Jean Thomas

I. Call to Order

President Christine Neavin called the meeting to order at 9:30 AM and welcomed all members in attendance.

II. Executive Committee Reports

- A. President Christine Neavin expressed thanks, on the part of the PTA, to Kristine Sorenson Griffin and to all parent volunteers and JES staff who worked hard to make the JES talent show a success.
- B. 1st Vice President Kristin Archbold reported that she is coordinating with Membership Chair Jean Thomas on a membership campaign. We have 9 less families as members, compared to this time last year and 11 families that have not yet joined or paid include a committee chair. Ms. Archbold is looking at options for online memberships for next year. Mrs. Archbold also reported on Cultural Arts (see below).
- C. 2nd Vice President Sarah Shaw reported that Tree City has awarded an Arbor Day celebration, on April 27, 2018 at 1:30, to JES. The celebration will include kids reading tree poems, music, and the planting of a donated tree. Ms. Shaw stated that a poetry contest in the works for reading during the tree city event. Ms. Shaw believes that this event will be good for JES. Lastly, Sarah Shaw reported that the dedication for "Keri's Classroom" will be May 3, 2018 at 4:00 PM, and will include Mrs. Midgely's family and friends.
- D. Treasurer Rachel Golden reported the following:
Membership
Dues collected from parents - \$2280

Dues collected from teachers - \$405
Donations collected - \$2680
Total memberships/donations - \$5365.

Keri's Classroom

Contributions to the Keri Midgely Memorial from parents - \$800.
Contributions to the Keri Midgely Memorial from teachers - \$249.
Contributions to the Keri Midgely Memorial from Midgely's friends - \$1300.
Total contributions to the Keri Midgely Memorial - \$2349.

Square 1 Art

Square 1 Art Profit this year - \$1404.13.
Square 1 Art Profit last year - \$1288.98.
This year we had 90 Square 1 Art orders, which represents a rate of participation of 28.66%.

BINGO Night

Sales

Chili Sales - \$78
Raffle Ticket Sales - \$1207
BINGO Cards/Dabber Sales - \$1351
Food Sales - \$715
Silent Auction Sales - \$505
Bake Sale - \$104
Miscellaneous Sales - \$29.95
Total Sales - \$3989.95

Expenses

Chairs - \$404.09
Pizza - \$425
Pens - \$13
Prizes - \$305.04
Raffle Basket Supplies - \$27.77
Total Expenses - \$1174.90
Profit was a very successful \$2851.05 for 2018. Profit in 2017 was \$2142.79.

- E. Recording Secretary Mary Crowley distributed minutes from the November 15, 2017 JES PTA meeting. Mrs. Archbold made a motion that these minutes be approved. Mrs. Golden seconded this motion and the motion passed.

- F. Historian Marissa Hupe was not present. No report was given.
- G. Corresponding Secretary Karen Wolling was not present. No report was given.

III. **Standing Committee Reports**

- A. Membership information was detailed by Mrs. Archbold (see 1st VP Report) and by Mrs. Golden (see Treasurer's report).
- B. Mrs. Neavin reported on Winter Lunch Clubs. Nine clubs are ongoing for the January Session: Coding, Lego, Board Games, Engineers, Sports, Nok Hockey, Arts and Crafts, and Nail Art. 17 parents and 180 students are participating. There will be a February Lunch Clubs session as well, with a complete club list to be announced next week, after the volunteer list is finalized. Mrs. Neavin would like to thank the teachers for their cooperation and flexibility, especially in allowing the use of their classrooms for lunch club meetings.
- C. Ms. Neavin reported on the Skating Party for Chair Alia Scherr. The party will take place on January 26th from 1:00 PM to 3:00 PM at Mount Lebanon Ice Center. Admission will be \$5.00 with a \$2.00 skate rental fee. In addition, Mrs. Scherr has organized a raffle. Each skater will receive one ticket free of charge. Mrs. Neavin thanked the Scherr family for donating all of the raffle prizes.
- D. Valerie Baer reported on Homeroom Parent Coordinators. Volunteers are being organized to assist with Valentine's Day parties.
- E. Mrs. Neavin reported on Reflections for Chair Megan Zedecky. Two JES students, Ava Vito and Kathryn Thomas (for two projects) are moving forward in the judging. All entries will be on display on bulletin board outside the auditorium in the spring and Mrs. Zedecky is preparing prizes for all participants.
- F. Mrs. Neavin reported that Marisa Hupe has volunteered to chair the Talent Show event next year. Mrs. Hupe shadowed Mrs. Griffin on the night of the Talent Show this year and Mrs. Neavin expects a smooth transition. Please see additional comments in the President's Report section.
- G. Mrs. Neavin reported on Jump Rope for Heart for Chair Marisa Hupe. Mrs. Neavin is working with Mr. Walker to choose a new date for this event, as the original date coincided with Act 80 Day. The date change will run in next week's Eblast along with a request for volunteers.
- H. Amanda Rost reported on 5th Grade Farewell. Mrs. Rost reported that the profit was \$500 from the bake sale at the Talent Show. The next fundraiser is March Madness. Mrs. Rost and her committee are working on a date for the spring service project. Work has commenced on the 5th Grade Memory Books. Mrs. Rost reported that the 5th grade class will have a significant amount of money left and that discussions were ongoing regarding potential class gifts to JES. Dr. Shaw suggested a bottle filling water fountain.

- I. Jean Thomas reported on Juvenile Protection. Ms. Thomas reported no issues in the Circle Drive Go Zone. She reported that it is running smoothly with only minor issues remaining on Moffett during Jefferson Middle School pick up. There have been no complaints during JES pick-up. Go zone issues for all schools are being reviewed at a district level. Mrs. Thomas encouraged letting her know of any problems members have observed so that she can pass them along. Mrs. Thomas asked Dr. Shaw why the doors at JES open five minutes later than the doors at JMS on 10:00 AM start days. Dr. Shaw explained that this was a building decision to help stagger traffic. This has helped to clear some of the middle school drop off in the Circle Drive before the elementary students begin to arrive. Mrs. Ranney was concerned with the back-up on Bower Hill Road on 10 AM start days. She felt that the backup was unavoidable, but was concerned about arriving at school on time. Dr. Shaw reassured her that she is always monitoring the traffic on these days. She stated that students are not marked tardy due to traffic or Go Zone issues. Dr. Shaw stated that she will remind parents of proper drop-off procedures in the Ruth Street circle drive entrance and urged patience, as there are many factors that are beyond her (or the district's) ability to control. Dr. Shaw reminded members that the Mount Lebanon Police Department does patrol all go zones and drop off locations, sometimes in unmarked vehicles, and that they will cite drivers who disobey traffic laws in these areas. Mrs. Archbold said that she has been a parent at JES for seven years and that this year's drop off and pick-up procedures are the safest that she has experienced. Mrs. Neavin stated that respect and patience for other cars when driving around school is necessary for safety. Mrs. Neavin thanked Dr. Shaw for being outside during morning drop-off and afternoon pick up. Dr. Shaw helps students out of cars and greets them on days when she is in the building. This has helped tremendously with Go Zone safety and efficiency.
- J. Mrs. Archbold reported on JES Cultural Arts Programs. Arriba! Arriba! The Roberto Clemente Story will be performed on February 14, 2018 at 1:30 PM in the JMS Auditorium.

V. Adjournment

Mrs. Neavin made a motion to adjourn the meeting at 10:25 AM. The next meeting will take place on February 21, 2018 at 7:00 PM, at JES.