

*Jefferson Elementary School PTA
September 21, 2021 Meeting Minutes*

Attendees:

*Jenny Elder, President
Katie Jones, 1st Vice President
Brett Bielewicz, 2nd Vice President & School Principal
Amanda Rost, Treasurer
Anne Clarke, Recording Secretary
Nicole Lust, Corresponding Secretary
Tracy Young, Historian
Karen Wolling, Faculty Liason*

<i>Elizabeth Smith Kelly Lotter Tiffany Song Leslie Kiley Andrea Croom Erika Henry</i>	<i>Ginny Chambers Kara Barton Lynn Crogan Christine Green Kaitlin Roth</i>	<i>*attended Via Zoom Luke Holbrook Mrigaya Sinha Karla Droney Gina Florez</i>
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I. Call to Order

President Jenny Elder called the meeting to order at 7:01 pm and welcomed all members in attendance.

II. Executive Committee Reports

A. President's report – Jenny Elder

Mrs. Elder began by offering the following: She thanked all of the PTA volunteers that helped with the faculty welcome back lunch, popsicles on the playground for kindergarten, and coffee & kleenex for the new parents. She noted that there are many ways to support the PTA: fall spiritwear; square 1 art sale; Kona ice; restaurant night. All of these help our budget and allow the

PTA to do great things for our school. With PTA funds, we are able to bring in interesting programs for the children, one of which will take place on November 11th. On that date, the Carnegie Science Center will present “who wants to be an engineer”. She thanked everyone for volunteering and showing up and supporting the PTA.

B. 1st Vice President’s report – Katie Jones

Mrs. Jones stated that she was working on getting the square 1 art project up and running. She also is trying to set up a restaurant night. She has already contacted Cafe IO and is waiting to hear back. She stated that Chipotle will be the back-up restaurant in the event Cafe IO does not work out.

C. 2nd Vice President’s report – Brett Bielewicz

Mr. Bielewicz stated that tonight’s attendance was one of our best PTA turnouts. He went on to state that the children are happy and enthusiastic this year and everything seems to be going very well at this point. He stated that he appreciates all of the efforts made by the parents and the PTA and is looking forward to a great year ahead.

D. Treasurer’s report – Amanda Rost

Mrs. Rost presented several financial documents at our meeting: [Year End 2020-2021 Report](#), [Final Budget for 2021-2022](#) and [July/August 2021 Treasurer’s Report](#). She also renewed our Non-profit tax exemption and we are up to date with the IRS.

E. Recording Secretary’s report – Anne Clarke

Mrs. Clarke submitted the following report: Mrs. Clarke noted that the minutes from the May 2021 PTA meeting have been distributed to all via the PTA’s email of September 20, 2021. She asked for a motion to approve those minutes. Mrs. Elizabeth Smith motioned to approve the minutes and Mrs. Tracy Young seconded the motion. The motion passed.

F. Corresponding Secretary's report – Nicole Lust

Mrs. Lust reported the following: She read a thank you note to the PTA for the teacher's welcome back lunch from Mrs. Salvadore and another thank you note for the welcome back lunch from the JES faculty and staff.

G. Historian's report – Tracy Young

Mrs. Young stated that her role was to make sure that the people planning events had prior reports to refer to and also to collect reports from chairs once events were completed.

III. Standing Committee Reports

A. Audit report - Tracy Young

Mrs. Young read the 2020-2021 school Audit report. Click here to view the report. The report was submitted to the local PTA council and the state PTA council.

B. Membership - Elizabeth Smith

Mrs. Smith reported the following: the goal is 140 family memberships. We currently have 71 memberships. The goal for the faculty memberships is 30. We currently have 9 faculty members who have joined the PTA.

C. Fifth Grade Farewell - Nicole Lust

Mrs. Lust reported the following: It is anticipated that the 5th graders will receive personalized T-shirts, memory books, and will have a pool party this year. The 5th graders will also have a fall & spring community party. The fundraisers for the 5th grade are: the sale of memory bricks and pretzels along with the proceeds from march madness & the talent show bake sale. Chairs for the various events have been selected. Some sub-chairs are still needed. Leslie Kiley volunteered to chair the talent show bake sale. Jen Pietrie has volunteered to do the memory books. October 5th is the date for the in-person 5th grade parents' meeting. The meeting will take place in the JES library. The 5th grade field trip to Lutherland will take place on May

10th. Regarding pretzel sales, Mrs. Lust reported that she has coordinated with Philly Pretzels and we are moving forward with them. Forms for pretzel sales will go home next week. Pretzels will be distributed every Wednesday.

D. Bingo Night - Ginny Chambers and Kara Barton

Mrs. Chambers and Mrs. Barton reported that they have already started the planning. The name will be the "Bingo Bash". The date will be November 5th. Mr. Bielewicz has agreed to MC the event again. It will take place in the JMS gym. For any families who do not want to come to the gym, they can participate by going on-line and purchasing bingo baskets. There will also be a bake sale at the Bingo Bash at which, home made goods can be sold so long as they are individually wrapped.

E. Yearbook - Amanda Rost

Mrs. Rost reported that we have sold 62 yearbooks so far.

F. Read-a-Thon - Kristin Archbold and Melissa Maher

Mrs. Archbold and Mrs. Maher were not able to be present this evening so Mrs. Elder read their report. This year's theme is "books bring us together". They are already sourcing prizes. Promotion for the event will be on 10/8 and the program will begin on 10/15.

Book Fair - Tracy Lipple & Michael Duddy

Mrs. Lipple and Mr. Duddy are co-chairing the book fair this year. Mrs. Elder read Mrs. Lipple's report. They will need many volunteers to make the book fair work. The goal is to raise \$2500.

G. Homeroom Parent Coordinators - Tracy Young

Mrs. Young reported that classroom funds have already been received from parents and that each class had between \$75 & \$100 to spend on the three parties. One change this year because of COVID, is that for any in-class event, only 2 parent volunteers can be present in the classroom for the parties.

H. JES Community Rewards - Gina Florez

Mrs. Florez was able to be present at the meeting via zoom, however due to technical issues, Mrs. Elder read Mrs. Florez's report. She reported that Mrs.

Florez has already connected with Emily Myers Beauty, Paper Reign and Poised Nail Spa who have agreed to participate in the JES Community Rewards program. All 3 businesses are owned by JES parents. Mrs. Florez further reported that she has also reached out to a flooring company and someone who does flower bouquets to see if they would be willing to participate.

IV. Other Business

A. Vote to adopt the 2020-2021 Audit

Mrs. Elder asked for a motion to adopt the Audit. Mrs. Wolling so moved. Mrs. Lust seconded the motion. All present voted in favor of adopting the Audit. There was no opposition. The Audit was adopted.

B. Vote to approve 2020-2021 Budget Carry Over

Mrs. Kiley. Katie Jones All in favor - no opposition. Mrs. Elder asked for a motion to approve the budget carry over. Mrs. Kiley so moved. Mrs. Jones seconded the motion. All present voted in favor of approving the budget carry over. There was no opposition. The budget carry over was approved.

C. Vote to approve the amended 2021-2022 Budget

Mrs. Elder asked for a motion to approve the amended 2021-2022 budget. Mrs. Smith so moved. Mrs. Kiley seconded the motion. All present voted in favor of approving the amended 2021-2022 budget. There was no opposition. The amended 2021-2022 budget was approved.

V. Adjournment

Mrs. Elder offered a final word of thanks to everyone in attendance and adjourned the meeting at 7:58 pm.

The next meeting will be held on Tuesday October 19 at 9:30 am. Location TBD

