

Jefferson Elementary School PTA
April 23, 2019 Meeting Minutes

Attendees:

Kristin Archbold, President
Marisa Hupe, First Vice President
Sarah Shaw, Second Vice President
Rachel Golden, Treasurer
Melissa Maher, Recording Secretary
Karen Wolling, Corresponding Secretary
Mary Crowley, Historian
Jill Kushnir
Amanda Rost

I. Call to Order

President Kristin Archbold called the meeting to order at 7:04PM and welcomed all members in attendance.

II. Executive Committee Reports

- A. Mrs. Archbold started the meeting by highlighting and thanking those parents that chaired and assisted with the many events at JES in the past month.

SHIM Food Drive

Thank you to all of our JES Families who donated to the March SHIM Food drive. Our community's generosity was overwhelming.

Odyssey of the Mind

Thank you to committee chair Naomi Tannenbaum and coaches Joann Prasad, Anni Curren and Nim Short. Congratulations to both teams on their impressive showings at the State Competition.

Talent Show

Thank you to talent show chairs Marisa and Ben Hupe for an amazing 2019 talent show. It was a remarkable event. Thank you also to parent chairs Wendy Clougherty, Ashleigh Parker, Jemma Premus, Denise Romeo, Amanda Rost, Jahna Steiner, and Adam Wilson.

We also appreciated the support of our parent volunteers Amie Chulack, Tamara Grant, Lisa Hall, Wendy Lushko, Jodi Marcovitz, Dana Marrone, Aimee Sacco and Stephanie Schulte-Albert.

As always, thank you to Dr. Shaw and the JES custodial staff.

Fifth Grade Farewell Bake Sale

Thank you to Tracy Dunglinson, our parent volunteers, and everyone who donated to the talent show bake sale. It was a great success!

Bulletin Boards

Thank you to Jema Premus for the amazing bulletin boards throughout the year. Not only were they beautiful but their messaging has been inspiring. Thank you also to Jemma for her work as our Homeroom Coordinator.

- B. 1st Vice President Marisa Hupe had no report at the time of the meeting. She and Mrs. Archbold will be meeting tomorrow to finalize the PTA calendar for next school year.
- C. 2nd Vice President Sarah Shaw reported that the “Taste of Lebo” event is happening on April 27 in uptown. Tickets are on sale now in Clearview Commons. Money raised goes back to grants for the teachers.

Additionally, Dr. Shaw reported on the following dates of note in the coming weeks:

Kennywood tickets sales May 9 at 10:00

Remake Learning Days- each school is responsible for an activity. It will take place in Center Court at the high school. Asking for RSVPs so they have enough materials purchased.

May 21- no place for hate ceremony – all schools will receive a no place for hate banner.

Spring Sing is May 3rd at 2:00- more info coming in the next eblast.

PSSA Math and Science- math April 29th and 30th. Science May 1st and 2nd.

Kindergarten Screening- May 15th

Kindergarten Orientation- May 10th

Finally, from a safety perspective, window film was installed over the break and bullards are also arriving this week.

D. Treasurer Rachel Golden presented the budget for the 2019-2020 school year.

The preliminary budget is based on what was spent in the current year versus the budgeted amount.

- Membership and all related expenses are based on the estimated number of families- 165. Currently there are 179 families.
- Contributions this year were lowered from the budget so the preliminary budget for 2019-20 is slightly lower.
- Library funding is “in and out”– Mrs. Auslander raises money and then purchases books.
- Art night is run in the same way as is 5th grade farewell. The aim is to break even. A few items can be trued up – same per child cost. Adjusted for the current 4th grade class.
- Square One Art amount was raised because we raised more money than anticipated this year.
- Expenditures will be kept the same, accounting software needs to be purchased as the treasurer is changing.
- My School Anywhere – added a line item, Paypal fees. Fee associated with membership- \$250 approximately.
- Read A Thon and Yearbooks – same as last year.
- Teacher and staff reimbursements will be the same, but will be trued-up in the fall.
- Odyssey of the Mind, last year added budget to send a team to state – district paid for them to go this year. The line items were combined for next year and can be used for regional competitions or for two teams to do the same problem.

- Bulletin boards- next year there will be an increase for new backdrops.
- Everything else kept the same.

Ms. Golden explained the need to vote on paying PayPal fees for the current year.- The fee cannot be allocated to the consumer and was not budgeted for 2018-19. Actual was \$230.34. Marisa Hupe motioned to approve the overage, and Melissa Maher seconded. The motion passed.

Vote on record- Rachel Golden voted to approve the slate for 2019-2020 prior to leaving the meeting.

The budget will be posted on the PTA website and it will sit for 30 days and will be voted on in the May meeting.

- E. Recording Secretary Melissa Maher distributed the minutes from the March PTA meeting. Karen Wolling motioned to approve the minutes, Amanda Rost seconded. The motion passed. The minutes will be posted on the JES PTA website.
- F. Historian Mary Crowley reported that she sent out requests for committee reports and is in the process of following up for those that have not been received yet.
- G. Corresponding Secretary Karen Wolling reported that spiritwear forms went out. Due April 29th. Samples will be in window boxes for viewing. Information will be put into the next eblast and Declaration.

III. Standing Committee Reports

- A. Mrs. Archbold reported on Membership.
150 families.
29 faculty members.
179 members- goal 150
- B. Field Day- Chair Mindy Rainey was not present but all is on track for field day and volunteer numbers are very good.

- C. 5th grade farewell- Chairs Kara Quigley and Tamara Grant were unable to attend but submitted the following report.

Pretzel orders are still very good.

Angie Bagnato is compiling the memory book and they had a competition for the cover. She has everyone's pictures.

Tara Leja is chairing the pool party. Volunteers, male and female, are under control. It will be Friday, May 31. Release form is being worked on.

Service project- Kelly Gyurina did fall service project and they are looking for someone to chair the Spring service project.

- D. Super Science Days and Science Fair- Chair Mary Crowley reported the Science Fair will be June 5th. The High School STEM academy will come to judge and two girls that work at the Science Center will run experiments.

Information will be in the Declaration next week.

Looking for volunteers for Super Science Days. This year the theme will be geology and weather- considering doing lightning and tornadoes in a jar experiments.

- E. Yearbook – Chair Amanda Rost reported that she only has 6 kids that she needs nickname confirmations for. Sent out a request for pictures from classes that don't have enough pictures. Friday is the deadline.

- F. Raised bed gardens- Chair Mandy McGeachy.

Garden lessons continue at the grade level.

Dr. Shaw reported the 3 more tables were purchased by the district and installed today in the garden area.

- G. Teacher Appreciation- Chair Carrie Conboy. Kindness and Neighborhood theme. Something planned for each day- no door decorating this year. Decorating the teachers lounge instead. At the end of the week there will be information in the Declaration and a paper will be sent home with the kids.

- H. Fun Fair- this year it is May 29th. 3 food trucks are coming- Franktuary, Burgh Bites, and Sticklers Ice Pops. Will also have Police and Fire (like at block party), boy scouts, and games with wristbands. Marisa Hupe and Alia Scherr are Chairs. Games are being figured out. It will be a picnic type theme.

IV. Other Business

- A. Voting for the 2019-2020 PTA Board.
President Kristin Archbold read the slate which was presented at the last PTA meeting and sat for 30th days.

President – Kristin Archbold

1st Vice President- Marisa Hupe

2nd Vice President- Principal, Jefferson Elementary (appointed)

Treasurer- Amanda Rost

Secretary- Melissa Maher

Corresponding Secretary- Karen Wolling (appointed)

Historian- Jill Kushnir

Marisa Hupe motioned to approve the slate for the 2019-2020 PTA Board, Mary Crowley seconded the motion. All in attendance voted in favor of the slate and the motion passed.

Thank you to Rachel Golden and Mary Crowley for their service to Jefferson Elementary PTA.

Thank you to the new board for agreeing to serve in the coming year. The new board positions will take effect on June 1st.

Installation and Training are tomorrow at the High School.

- B. Finally, Mrs. Archbold formally acknowledged the announcement that Dr. Shaw will be moving on to become Principal of Jefferson Middle School. Mrs. Archbold extended the JES community's congratulations and best wishes in her new role while acknowledging that she will be greatly missed.

V. Adjournment

Mrs. Archbold adjourned the meeting at 8:15PM. Next meeting is May 15th at 9:30AM.