

Jefferson Elementary School PTA
January 25, 2017 Meeting Minutes

Attendees:

Christine Neavin, President

Valerie Baer, 1st Vice President

Sarah Shaw, 2nd Vice President

Tamara Grant, Treasurer

Mary Crowley, Recording Secretary

Jean Thomas, Membership

- I. The meeting was called to order at 9:10 AM by President Christine Neavin.
- II. Executive Committee Reports
 - A. Treasurer Tamara Grant - Ms. Grant gave a summary of the Statement of Cash Flows. Net income = \$5706.82. Carryover = \$10209.78. Total = \$15916.60. More money may still be forthcoming from membership dues. The number of families joining has decreased slightly this year. Jean Thomas will run a “never too late to join the PTA” reminder campaign soon to try to encourage new members! Opt out donations have surpassed expectations.

Mrs. Auslander has money left in her budget after paying author Patricia Polacco. She will run a spring book fair in May.

The 5th Grade Farewell spirit wear sale made less than last year, but this loss was offset by decreases in the cost of t-shirts and the Linsley trip.

The Square1 Art fundraiser made less than last year.

The Holiday Shop, which was slated as a break-even event, made \$850.00. No check has been received from BoxTops to date, but we will conduct a Valentine’s Day BoxTops contest during the month of February.

Amazon - Checks have come in for \$723 thus far and we are due \$127 from November, \$305 from December and \$51 thus far for January.

Bingo went over budget but still brought in \$2100.

Remaining fundraisers are kona ice and the brick sale.

The cultural arts budget was lowered last year. A vote was called to approve Earmarked money to help fund two upcoming cultural arts assemblies, one from the CLO and one from Sadecky’s Puppets.
 - B. President Christine Neavin - Ms. Neavin made a motion to use the earmarked money for the cultural arts assemblies. Mrs. Baer seconded the motion. The motion passed.

Ms. Neavin made a motion to approve the readathon budget overage of 282.28. Mrs. Crowley seconded the motion. The motion passed.

Mrs. Neavin announced that the installation of air conditioning in all buildings has been approved by the school board. Work on JES will be completed in the spring and summer.

The Valentine's Party menu has been announced. It will be an Eat n Park cookie with blue icing and a Del Monte fruit cup. Mrs. Neavin continues to search for Additional options for parties that fit price, ingredient and allergy requirements.

C. 1st Vice President - Valerie Baer - No report was given.

D. 2nd Vice President Sarah Shaw - Ms. Shaw discussed the upcoming Kindergarten orientation.

The spelling bee will occur on February 16th and will include only 4th and 5th Graders. The 3rd grade spelling bee was limited to the in-class portion this year. The Reimagining Our Library project is going well. We will be adding high and low tech "maker's spaces". The project has received some donations and Ms. Auslander is researching grants. Ms. Shaw noted that these additions to the Library will not change JES' current library class/time. Teachers would schedule and use the space when the library is available. Ms. Shaw would like to add more STEAM projects, including exposing students to coding. A partnership is developing with the Pittsburgh Children's Museum, and they may conduct a research project that JES will participate in. It is Ms. Shaw's goal to make the space as flexible as possible.

E. Recording Secretary Mary Crowley - Ms. Crowley made a motion that the minutes from the November 16, 2016 meeting be approved. Mrs. Baer seconded the motion. The motion passed.

F. Historian Carrie Conboy was not present. Mrs. Neavin reported that changes to Committee Reports may occur. Hard copy reports may be required, as electronic reports are not being consistently submitted. Reimbursement for expenses may be tied to completion of required reports, as an additional inducement.

G. Corresponding Secretary Karen Wolling was not present. No report was given.

III. Standing Committee Reports

A. Membership Chair Jean Thomas reported that there has not been much recent activity. Current memberships represent 141 families. 12 have registered but not paid. 26 staff members have joined. \$2687 in donations have been received. A new Directory and reminder to join the PTA will be forthcoming from Ms. Thomas.

- B. Lunch Club Chair Christine Neavin reported on the progress of Lunch Clubs. Principal Shaw reports positive feedback and that clubs are running smoothly. Mrs. Neavin thanked teachers, staff and custodians for their help with the clubs.
- C. The Nominating Committee will consist of Kara Quigley, Colleen Frank and Paula Pellegrino.
- D. Homeroom Parent Coordinator Valerie Baer reported that planning for the Valentine's Parties has been free from major issues. Some classes will have money left over from their party budget. Coordinators will consult with homeroom teachers to determine how best to spend the money to benefit the children in that classroom.
- E. Reflections Art Contest Chair Stephanie Schulte-Albert was not present. Ms. Neavin reported that there were seven entries and that three are moving on to regional judging.
- F. Talent Show Chair Kristine Griffin was not present. Ms. Neavin reported that everything was set for the show to go on as planned with an increase in the number of children participating. She also noted that Ms. Griffin will be seeking a Co-Chair to help her plan the talent show for next year.
- G. Jump Rope for Heart Chair Marisa Hupe was not present. Ms. Neavin reported that a meeting to discuss the event was planned and that one of the gyms would need to be reserved for the event on the afternoon of February 17, 2017.
- H. Fifth Grade Farewell Chairs Kim Mackin and Jill Kushnir were not present. Please see the Treasurer's Report for information on Fifth Grade Farewell fundraising. Mrs. Grant reported that an additional community service (food donation collection and packing) event will be added. A bake sale will occur during the Talent Show to raise additional funds.
- I. Shopper Rewards Chair Colleen Frank was not present. Ms. Neavin reported that a BoxTops collection contest will occur February 6, 2017 - February 19, 2017. The winning classroom will receive an extra recess.
- J. Cultural Arts Chair Colleen Frank was not present. Ms. Neavin reported that two cultural arts assemblies are upcoming. JES will host the CLO on April 28, 2017. On May 18, 2017, JES will host Sadecky's Puppets.
- K. Bylaws Chair Christine Neavin gave a summary of the ongoing process of revising bylaws. They have been revised by Ms. Neavin and have been submitted to Harrisburg for review. They should be ready for members to vote on at the next PTA Meeting on February 15, 2017.

IV. Other Business

- A. Movie night will occur next month. More information is forthcoming. The movie is TBA.

- B. Girls On The Run registration will open next week. If our teams are filled and there are additional girls who would like to participate, they may be able to join Lincoln Girls On The Run teams.
- C. Christine Neavin made a motion to adjourn the meeting. Jean Thomas seconded the motion and the motion passed.