

Jefferson Elementary School PTA
May 17, 2017 Meeting Minutes

Attendees:

Christine Neavin, President
Sarah Shaw, Second Vice President
Mary Crowley, Recording Secretary
Jean Thomas, Membership
Kristin Archbold

- I. The meeting was called to order at 9:30 AM by President Christine Neavin.
- II. Executive Committee Reports
 - A. President Christine Neavin discussed the success of Teacher Appreciation Week at JES. PTA would like to thank Carrie Conboy and her committee for all of their hard work leading up to this event.

Mrs. Neavin stated that the KG orientation was also a great success and expressed her thanks to Nicole Lust for providing a great welcome for our incoming Kindergarteners.

Mrs. Neavin stated that twelve teachers submitted Wish List items for this year. These include easles, "centers" activities for Mrs. Wick and Mrs. Williams (manipulatives etc), a third grade website subscription, sets of novels for fourth grade novel studies, storage and tool boxes for Mrs. Auslander and sombreros and T-shirts for Senora Schmidt.
 - B. 1st Vice President - Valerie Baer - No report was given.
 - C. 2nd Vice President Sarah Shaw discussed the air conditioning project. The units have arrived and installation has begun. The view from room 112 will be significantly obstructed. Top to bottom blinds have been ordered in order to block the view of the AC units while still permitting adequate natural light in the classroom.
 - D. Christine Neavin reported for Treasurer Tamara Grant. The Science Fair budget will be increased for the 2017-2018 school year. A vote on the budget will occur today.
 - E. Recording Secretary Mary Crowley made a motion that the minutes from the April 5, 2017 meeting be approved. Mrs. Neavin seconded the motion. The motion passed.
 - F. Historian Carrie Conboy was not present. No Report was given.
 - G. Corresponding Secretary Karen Wolling was not present. No report was given.

III. Standing Committee Reports

- A. Membership Chair Jean Thomas to send information for the new summer directory.
- B. Mrs. Neavin reported, for Mrs. Goslin and Mrs. Mackin, that Field Day (May 19th - rain date June 2nd) is ready to go. All volunteer needs for the event have been met.
- C. Mrs. Mackin and Mrs. Neavin reported that 5th Grade Farewell completed their additional service project with the Light of Life Mission. The turnout for this event was good and the student volunteers had a great time. PTA would like to thank Kim Mackin and Jill Kushnir for their efforts during this fundraiser. A decision has been made to keep refreshments at clap-out simple. Philly Swirl popsicles (approved and nut-free) will be served. Memory books are complete and under budget.
- D. Mrs. Crowley and reported that the student project portion of the Science Fair is set for Tuesday, June 6, 2017 and that all students will participate in hands on experiments/activities on June 7th and 8th. Volunteers are being organized by Andrea Hergenroeder and Anne Clarke for the 7th and 8th. Mrs. Crowley has ordered medals for the student scientists and is still in need of several volunteer judges for the evening of June 6th.
- E. Mrs. Neavin reported on the JES Yearbook. Teachers are proofreading pages for their classes and are to get any necessary changes to Sarah Olbrich, who will do a final check.
- F. Fun Fair will occur on June 1, 2017. Kim Mackin and the Fall Family Welcome Committee will take care of the food for this event. A new chair will be needed for this event for the 2017-2018 school year.
- G. Mrs. Neavin reported that the Gardening Club has been expanded. Mandy McGeachy has volunteered to handle the raised bed garden. Recently, the Second Graders were able to taste broccoli. Valerie Baer and Mrs. Neavin are working on landscape gardening.
- H. Cultural Arts - Sedecky Puppets will be coming to perform at JES on May 18, 2017.
The CLO "Steel" performance on April 28, 2017 was a success.

IV. Other Business

- A. Mrs. Neavin made a motion to approve \$1000 to pay for Wish List Items for JES teachers. Mrs. Crowley seconded the motion. The motion passed.
- B. Ms. Neavin made a motion to approve the 2017-2018 JES PTA Budget, proposed at the April 5, 2017 meeting. Valerie Baer, Tamara Grant and Rachel Golden have given Mrs. Neavin their proxies, to vote in absentia, for the proposed budget. Mrs.

Crowley seconded the motion to approve the proposed budget. The motion passed with 8 votes in favor and zero against.

V. Adjournment

Mrs. Neavin made a motion to adjourn the meeting at 9:59 AM. The next meeting will take place in September. The date is to be determined.