

Jefferson Elementary School PTA
November 16, 2016 Meeting Minutes

- I. The meeting was called to order at 7:05 PM by President Christine Neavin
- II. Executive Committee Reports
 - A. President Christine Neavin - Ms. Neavin is completing an update of the bylaws - there will be no major changes
 - B. 1st Vice President - Valerie Baer - no report
 - C. 2nd Vice President Sarah Shaw - final air conditioning bids being completed by contractors
 - D. Treasurer - Tamara Grant - Ms. Grant reviewed the statement of cash flow and profit and loss. The value called unrestricted net assets is the library fund available to Mrs. Auslander that Ms. Grant moved back.
Opt out contributions have already surpassed last year. JES had 350 students last year and 312 this year so a decrease was expected.
The Book Fair netted \$1105.47. There is a difference between our check and cash and the statement from Scholastic regarding our profits. Ms. Grant will attempt to reconcile this difference.
5th Grade Farewell pretzel sales have netted over \$2000. The reservation for the Recreation Center Pool Party has been made.
Bingo brought in \$400 more than last year. The new location of the event helped to make it a great success.
The only Shopper Rewards reflected so far is \$469.93 from Amazon.
Net income is in good shape at this time.
 - E. Recording Secretary Mary Crowley provided minutes from the September 21, 2016 and October 25, 2016 meetings. President Christine Neavin made a motion to approve these minutes and they were approved.
 - F. Historian Carrie Conboy was not present. No report was given.
 - G. Corresponding Secretary - Karen Wolling - No report.
- III. Standing Committee Reports
 - A. Membership - Jean Thomas - An updated PTA Directory has been distributed.
 - B. Veteran's Day - Elizabeth Smith - The Veteran's Day Ceremony went smoothly. The breakfast had better attendance than last year. Suggestions to improve the event next year included getting a better sound system and trying to coordinate with the middle school.

- C. Bingo - Jen Laman, Megan Zerega, Wendy Clougerty and Rachel Golden - Thanks to Sarah Shaw, parents, teachers and custodians for making the event go smoothly. The committee made good notes to adjust for next year - may add silent auction items.
 - D. Holiday Shoppe - Stephanie Schulte-Albert and Marisa Hupe - Set up will occur December 6 and shopping will occur December 7 and 8. Students will make cards for Asbury Heights and for a homeless shelter. Every child will be given a \$1 voucher so that all may participate. This event is not a fundraiser.
 - E. Square 1 Art - Christine Neavin would like to thank Ms. Switzer and Ms. Lewis for completing art projects with JES students.
 - F. Fifth Grade Farewell - Jill Kushir and Kim Mackin - Students will be collecting food for the Brookline Food Pantry for Thanksgiving. Three 5th Grade students will speak at the School Board Meeting on November 21, 2016 regarding the changes to 5th Grade Farewell and giving back to the community.
 - G. Lunch Clubs - Christine Neavin - Lunch Clubs will occur in two sessions in January and February. They will take place on either Tuesday or Thursday. The clubs will include scrapbooking, gardening, pokemon, cup stacking, In It To Win It, arts and crafts, board games, bingo, exercise, nail art, baseball cards, mindfulness and science. Most clubs will have two parent leaders. There will be a maximum of 12 children per club. Each child may participate in one club per session. A flyer is being developed to send home after Thanksgiving.
 - H. Gardening Club - Val Baer and Christine Neavin - The gardening club will be bringing back the butterfly garden. Various suggestions have been made to improve it. The butterfly garden will still be dedicated to Minnie Lammert.
 - I. Shopper Rewards - Colleen Frank - A JES blast for shopper rewards will go out Friday.
 - J. JES is Sharing - Heather Casturo - Treats for Troops was a success - Mr. Hutsler to deliver half and half to go to Ms. Stack's nephew's unit in Afghanistan.
 - K. Juvenile Protection - Jean Thomas - No Report.
- IV. Other Business
- A. Vote to amend the budget to include \$300 for Lunchtime Clubs - A motion was made by President Christine Neavin and the motion passed.
- V. Adjournment - President Christine Neavin adjourned the meeting. The next meeting will occur on Wednesday, January 18, 2017 at 9:30 AM.

