

Jefferson Elementary School PTA
March 15, 2017 Meeting Minutes

Attendees:

Christine Neavin, President

Mary Crowley, Recording Secretary

Jean Thomas, Membership

Carrie Conboy, Historian

Samantha Bower

Amanda Rost

Jahna Steiner

- I. The meeting was called to order at 9:15 AM by President Christine Neavin.

- II. Executive Committee Reports
 - A. President Christine Neavin announced a change in the date for the April PTA Meeting. This meeting will occur, April 5, 2017 at 7:00 PM.
 - B. 1st Vice President Valerie Baer was not in attendance. No report was given.
 - C. 2nd Vice President Sarah Shaw was not present. No report was given.
 - D. Recording Secretary Mary Crowley - Mrs. Crowley made a motion that the minutes from the February 15, 2017 meeting be approved. Carrie Conboy seconded the motion. The motion passed.
 - E. Historian Carrie Conboy was present but no report was given.
 - F. Corresponding Secretary Karen Wolling was not in attendance. No report was given.

- III. Standing Committee Reports
 - A. The Nominated Committee for the Jefferson Elementary School PTA consists of Paula Pellegrino, Kara Quigley and Colleen Frank. Mrs. Frank was not able to attend the meeting but sent a statement to be read by President Christine Neavin regarding the slate of officers for the 2017-2018 school year.
For the office of First Vice President, the committee named Kristin Archbold to serve in 2017-2018. Mrs. Neavin asked for additional nominations from the floor. No additional nominations were put forth and Mrs. Neavin announced that the nominations were closed.
For the office of Treasurer, the committee named Rachel Golden to serve in 2017-2018. Mrs. Neavin asked for additional nominations from the floor. No

additional nominations were put forth. Mrs. Neavin announced that the nominations were closed.

For the office of Historian, the committee named Marisa Hupe to serve in 2017-2018. Mrs. Neavin asked for additional nominations from the floor. No additional nominations were put forth. Mrs. Neavin announced that the Nominations were closed.

The Nominating Committee would like to note that the office of Second Vice President is appointed and is filled by the Principal of JES. The position of Corresponding Secretary is also appointed and is filled by a member of the JES Staff.

The Nominating Committee would also like to note that Mary Crowley is completing the first year of her term as Recording Secretary, and so does not need to be re-elected to complete that term.

The slate of JES PTA Officers to serve in 2017-2018, therefore, is as follows:

First Vice President - Kristin Archbold

Treasurer - Rachel Golden

Historian - Marisa Hupe

Finally, the Committee would like to clarify that the position of President will not be included in this slate. Per the JES PTA by-laws, any candidates for President must have previously, successfully, served on the PTA Board. No eligible candidates are interested in serving as President. Per guidance from Mt. Lebanon PTA Council and the state PTA representative, if a suitable candidate is not identified, the role of President may be filled by the current President until such time as a suitable candidate can be found. The JES Nominating Committee has an eligible and willing candidate for the 2018-2019 school year and Christine Neavin has graciously agreed to continue serving as President in the interim.

Ms. Frank and the Nominating Committee would like to thank Christine Neavin for her leadership over the past two years. JES parents have greatly appreciated her dedication and professionalism. She has made tremendous contributions which have had a positive, lasting impact for the students, parents and staff in the JES community. It is the belief of the Nominating Committee that this solution will best preserve the momentum of the PTA going forward.

- B. Membership Chair Jean Thomas reported that there have been two or three new memberships. Targeting 5th Grade families and using inclusion in the directory as an encouragement to membership were discussed.

- C. Mrs. Neavin reported that plans for Art Night on March 23, 2017, from 6:30 - 8:30, are moving forward. Mrs. Switzer will be selling framed art, for \$25.00, as a fundraiser. All art that is not purchased will come home, unframed, at a later date. Four different art activities, reflecting different artists and techniques, have been planned.
- D. Jackie Goslin is moving ahead with plans for Field Day. Equipment for use in Field Day, which can be kept and used again for other JES events, will be purchased in lieu of a take home (shirt or bandana) item for students.
- E. 5th Grade Farewell will have a Chipotle Night Fundraiser on March 21st from 5:00 - 9:00 PM. To further the component of service, which has been incorporated into 5th Grade Farewell over the last year and a half, the 5th graders will volunteer to assist at Art Night, helping with set-up, cleanup and facilitating completion of art activities by younger students.
In addition, the 5th Graders will coordinate with the entire school in order to complete a whole school community fundraiser for SHIM (South Hills Interfaith Movement) as part of their Sack Hunger, Bag Hope initiative. JES has been assigned cereal to donate from March 27 - March 31, 2017. 5th graders will then work with representatives from SHIM to pack the donations.
Ms. Neavin announced that work on 5th Grade Memory Books has begun.
- F. Mrs. Neavin announced that the date of Fun Fair will be June 1, 2017.
- G. Planning for Science Fair has begun. The date of Science Fair Family Night will be Tuesday, June 6th. Students will visit the Science Fair during school hours on June 7 and June 8, 2017. Several hands-on science activities will be available for students during these class-time visits. Mrs. Neavin and Mrs. Crowley will be attending the LES Science Fair this month, for planning purposes.
- H. The BoxTops drive last month was a great success. \$464 was raised during this drive and those funds will be used during this school year. Another drive will be conducted toward the end of the school year, with proceeds being used during the 2017-2018 school year.
- I. Juvenile Protection - Mrs. Thomas announced that the spring Walk to School Week will occur after PSSAs. She will not have a budget for bracelets, but is working to incorporate getting to know new crossing guards as a theme.

IV. Other Business

- A. Mrs. Neavin would like to thank the chairs of the Jump Rope for Heart and Breakfast with Someone Special committees for the successful planning and conduct of their respective events. Mrs. Neavin reported that JES Movie Night was also successful. Turn-out at this break-even event was good.

- B. President Christine Neavin announced that the revised bylaws are complete, have been submitted and were reviewed in Harrisburg, and have been sitting for greater than 30 days. They have been posted to the website. An announcement regarding the bylaws ran in the last Declaration. Members present were given the opportunity to review the revised bylaws. President Christine Neavin made a motion that the revised bylaws be approved. Carrie Conboy seconded the motion. A vote was taken and the motion passed. The approved bylaws were signed by President Christine Neavin and by Secretary Mary Crowley and will be submitted to the state office.
 - C. In addition to by-laws every chapter has standing rules. Mrs. Neavin and Colleen Frank have been working to update the standing rules. These revised rules will be posted on the website and will sit for 30 days before general membership votes to approve them.
- V. President Christine Neavin adjourned the meeting at 10:15 AM.